

**SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS
BOARD OF EDUCATION
512 Cedar Street
Scotch Plains, New Jersey 07076**

NOTICE of PUBLIC SALE OF COMPUTERS

In compliance with the New Jersey Public School Law 18A:18A-45, the Scotch Plains-Fanwood Board of Education has authorized the public sale of used computers.

Sealed bids will be accepted by Mr. Christopher Jones, School Business Administrator, until 1:30 p.m. on **December 15, 2023**. All bids shall be submitted to the Scotch Plains-Fanwood Board of Education, 512 Cedar Street, Scotch Plains, NJ 07076.

The bidding form is available in the board of education office located at 512 Cedar Street, Scotch Plains, New Jersey between the hours of 8:30 a.m. until 4:00 p.m., Monday through Friday, and can be requested by email to cjones@spfk12.org. It is also available on the district website, <https://www.spfk12.org>, under Department – Business Office, Current Bids.

The equipment to be sold is:
248 2015-2017 13" MacBook Air i5 128G – no chargers

Sealed bids shall be clearly marked:
Bid for the Sale of Used Computers – December 2023

Computers to be sold are located at the Scotch Plains-Fanwood High School, 641 Westfield Road, Scotch Plains, New Jersey.

The Scotch Plains-Fanwood Board of Education does not guarantee the used technology for sale and will not be responsible for any losses resulting from the ultimate use of the computers. All sales are on an "AS IS" basis.

Terms are cash or certified check payable to the Scotch Plains-Fanwood Board of Education. A 10% deposit must accompany bid. Award will be given to the highest bidder and refunds of deposits will be made to all other bidders. Computers purchased must be paid for and removed within ten (10) business days of award or bid will be forfeited.

The Board reserves the right to reject any or all proposals and waive any informality in the process if it is in the best interests of the Board. No proposal may be deemed accepted until the adoption of a formal resolution by the Board.

By order of the Scotch Plains Board of Education in the County of Union, New Jersey
Christopher Jones
School Business Administrator/Board Secretary

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512 Cedar Street
Scotch Plains, New Jersey 07076

Conditions for Bidding for the Sale of used Computers

Bid must be made utilizing the Scotch Plains-Fanwood Board of Education computers list and bidding Form.

Bid must be accompanied by a deposit, either a Certified Check or a Bank Check (personal checks will not be accepted) equal to 10% of the total amount of bid, which will be used toward purchase price if bid is accepted. Unsuccessful bidder will have deposit returned within 10 business days of bid.

Envelope must be clearly marked: "Bid for the Sale of Used Computers – December 2023" and may be delivered or mailed to the Scotch Plains-Fanwood Board of Education, 512 Cedar Street, Scotch Plains, New Jersey 07076, Attention: Mr. Christopher Jones, School Business Administrator.

The Board shall be the sole determiner of the acceptance and award of bids. In the event of a tie, items will be re-bid.

Payment in full must be received within five (5) calendar days of notification of award or bid will be forfeited.

All of the Computers must be claimed and removed from premise within ten (10) business days of award.

All bids must be received no later than **December 15, 2023** at 1:30 P.M.. All bids are to be mailed to:

Mr. Christopher Jones
Business Administrator
Scotch Plains-Fanwood Board of Education
512 Cedar Street
Scotch Plains, New Jersey 07076
Phone # 908-232-6161 x41301

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512 Cedar Street
Scotch Plains, New Jersey 07076

BID PROPOSAL FORM

Due Date: **December 15, 2023** 1:30 P.M.

For the Purchase of
248 2015-2017 13" MacBook Air i5 128G – no chargers

Name of Company _____

Address _____

City, State, Zip Code _____

Phone Number _____

Fax Number _____

Email _____

Total Price \$ _____

Authorized Agent Name & Title (please print)

Agent's Signature & Date